

## UCPath Open Enrollment FAQ's

### 1. *How do I make changes during Open Enrollment?*

You'll enroll in benefits online on the UCPath portal at [ucpath.universityofcalifornia.edu](http://ucpath.universityofcalifornia.edu) again this year. Beginning at 8 a.m. on Thursday, Oct. 26, you can sign in to your account and go to Benefits > Enroll in Benefits> Open Enrollment. The [Enroll in Benefits Job Aid](#) (also available on the UCPath portal homepage) offers step-by-step instructions for enrolling in benefits. You can continue to make changes until Open Enrollment closes at 5 p.m. on Tuesday, Nov. 21 (but you can only submit changes once each day).

It's a good idea to enroll *before* the last day of Open Enrollment, so you can see your changes in UCPath the day after you submit them. **Please note** that the UCPath portal will be offline from Wednesday, Nov. 22 through Sunday, Nov. 26 for system upgrades, so you will be unable to verify your benefits choices during that time period. The portal will be available again at 8 a.m. on Monday, Nov. 27.

### 2. *Do I need to re-enroll in the Health or Dependent Care Flexible Spending Account (FSA) during Open Enrollment?*

You must re-enroll in your FSA during Open Enrollment each year if you wish to continue your account.

### 3. *Do I need to take action if I am not making any changes?*

If you don't take action, your current benefits will carry over to the next year, with one important exception. If you would like to continue your enrollment in a Health or Dependent Care Flexible Spending Account, you must re-enroll during Open Enrollment.

### 4. *What plans are available during Open Enrollment? Why can't I enroll in Life or Disability?*

The following plans will be available during Open Enrollment this year:

- Medical
- Dental
- Vision
- ARAG Legal
- Health Savings Account (paired with UC Health Savings Plan)
- Health Flexible Spending Account
- Dependent Care Flexible Spending Account
- Accidental Death and Dismemberment (open year round)

To enroll in Life or Disability insurance outside of your Period of Initial Eligibility (usually when you are first hired), you'll need to submit Evidence of Insurability (see UCnet for more information). These plans aren't open during the annual Open Enrollment period.

**5. *I didn't receive a submission statement. Did my benefit elections go through?***

If you enroll in benefits *before* the last day of Open Enrollment, you can sign in to the UCPATH portal at [ucpath.universityofcalifornia.edu](http://ucpath.universityofcalifornia.edu) the day after you submit your changes to confirm that your elections went through as you intended. Go to Benefits > Current Benefits and change the date to Jan. 1, 2018. If you don't see your changes recorded, please submit an inquiry by clicking on "Ask UCPATH Center."

Please note that the UCPATH portal will be offline from Wednesday, Nov. 22 through Sunday, Nov. 26, as part of a transition to an enhanced portal, so you will be unable to verify your benefits choices during that time period. The portal will be available again at 8 a.m. on Monday, Nov. 27.

You'll receive an email statement confirming your 2018 benefits choices in mid-December, regardless of whether you made changes during Open Enrollment.

**6. *When will I see the new benefit premium rates for the 2018 plan year?***

You'll see your new benefit premium rates on your first 2018 paycheck – Jan. 2, 2018 for monthly employees and Dec. 13, 2017 for bi-weekly employees.