



# The March 2017 CAAP Blast

## General Ledger 101

The BRC Compliance, Accounting, Audit and Policy (CAAP) team is offering a new and useful training session called *General Ledger 101*, in which you can learn—or improve your knowledge of—how to access UCLA financial ledgers, as well as how to read and understand the information provided in the financial reports.

As we approach fiscal close, this training will be helpful to you in supporting and/or managing your department’s daily finances and completing the various required transactions within the upcoming fiscal close deadlines.

Our training is offered once a month and covers topics such as:

- The components of the general ledger
- Account and fund types
- Recharges and expense transfers
- Budgetary allocations



If you are interested in attending a GL 101 session, please visit the [BRC Training Calendar](#) to check our schedule and send an email to [amy.vrizuela@ucop.edu](mailto:amy.vrizuela@ucop.edu) with “General Ledger 101” in the subject line to enroll.

We look forward to seeing you in our next class!

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YOU CAN REACH US AT:

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Past BLASTS are at [BLAST Archive](#)