



JUNE 2017 BRC BLAST OF THE MONTH



2016-2017 BRC Fiscal Close Calendar

BRC Team	Items	Due to BRC
BRC T&E	Travel/Entertainment that took place prior to and including May 31, 2017	9-Jun
BRC POP	Vendor invoices and check requests with invoice date June 1 – 9, 2017	12-Jun
BRC T&E	Travel/Entertainment that took place June 1 - 9, 2017	12-Jun
BRC POP	Last Day for Pcard transactions: Purchase transactions must be sent by merchant to credit card company to US Bank for FY16-17 no later than June 16, 2017	14-Jun
BRC GA	Recharges - Intercampus and ITS recharges	15-Jun
BRC POP	Vendor invoices and check requests with invoice date June 10 – 16, 2017	19-Jun
BRC T&E	Travel/Entertainment that took place June 10 - 16	19-Jun
BRC GA	Recharges - Within UCOP	20-Jun
BRC T&E	Travel/Entertainment that took place June 17 - 21,2017 must be submitted to audit	22-Jun
BRC POP	Vendor invoices and check requests with invoice dates June 17 – 23, 2017	23-Jun
BRC POP	Vendor invoices and check requests with an invoice date after June 23, 2017 - no guarantee for processing in FY 16-17	ASAP
BRC GA	On-line NPEARS to campuses	30-Jun
BRC GA	Online journals to campuses	30-Jun
BRC GA	Preliminary ledger available	7-Jul
BRC GA	Year-end accruals and deferrals	7-Jul
BRC GA	On-line NPEARS within UCOP	10-Jul
BRC GA	Online Journals within UCOP	10-Jul
BRC GA	Adjusted preliminary ledger closes	14-Jul
BRC GA	Final ledger (estimated)	31-Jul

Questions? Please go to our [Fiscal Close Resource Page](#)

YOU CAN REACH US AT:

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Past BLASTS are at [BLAST Archive](#)