



JULY 2017 – UCOP WIRELESS PHONE BILL CONSOLIDATION

UCOP Wireless Phones will be consolidated

Effective July 1, 2017, wireless phone invoices are centrally paid by OP Telecommunications. OP Telecom is currently consolidating all accounts into one master account with each vendor. OP Budget & Finance (B&F) Department, in collaboration with Business Resource Center (BRC), will be reviewing fiscal year 2016-17 wireless phone expenses to determine the FY 2017-18 budget amount to be redirected to the central fund.

How will this benefit my department?

- Effective July 1, 2017 Verizon and AT&T Wireless invoices will no longer be paid by departments
- Departments will stop receiving individual invoices
- Invoices are processed for payment directly by the BRC to the central fund
- OP Telecom will review pricing and leverage the purchasing power of the new consolidated accounts

What changes will take place?

- Effective July 1, 2017, all invoices are paid from the central fund
- All FY 2016-17 annual PO's for cell phones have been closed
- All FY 2017-18 annual PO requests previously submitted to the BRC POP Team for cell phones will not be processed
- OP Telecom will consolidate all accounts into one master account by vendor
- Invoices for wireless devices will be sent directly to the BRC from the vendor
- FY 2016-17 expenses will be reviewed by B&F and BRC
- This FY 2016-17 expense amount will be adjusted for any recent changes and the budget will be redirected to the central fund

Still have questions about how this affects your department? **Contact any of the BRC teams to set up a consultation meeting** and let us guide you.

YOU CAN REACH US AT:

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