

UCOP COVID-19 Response Open Forum

July 21, 2020

Welcome!

- We will get started in a few minutes
- **Please MUTE** your audio throughout the presentation
- **Use CHAT** to ask questions to 'Everyone.' If we don't get to your question or we need to follow up after the presentation, open questions and items will be addressed in follow up communications.

UNIVERSITY OF CALIFORNIA

UCOP COVID-19 Response Open Forum

July 21, 2020

UNIVERSITY
OF
CALIFORNIA



Topics

- Introductions – UCOP COVID-19 & Return to On-site Operations Core Team
- Re-Opening – Where Are We Now?
- UCOP Office Status
- UCOP COVID-19 Required Protocols
- Incident Response and Case Investigation
- New Protocol Requirements – UCOP Screen, Required COVID-19 Training
- Employee Wellness and Self-Care
- Q&A

Introductions: UCOP COVID-19 & Return to On-Site Operations Task Force – Core Team

Speakers

- **Thera Kalmijn**
Executive Director, UCOP Operations
- **Nancy Pluzdrak**
Executive Director, UCOP Human Resources
- **Ken Smith**
Executive Director, Environment, Health & Safety
- **Steve Murray**
Director, Building Administrative Service Center
- **Carrie Frandsen**
Director, Systemwide Enterprise Risk Management

Core Team Members

- **Heather Baptista**
Project and Communications Analyst, UCOP Operations
- **Jordan Cathey**
Director of Operations, UC Health
- **Carrie Frandsen**
Director, Systemwide Enterprise Risk Management
- **Francesca Galarraga**
Org Consultant, Culture, Engagement, Diversity and Inclusion
- **Thera Kalmijn (*Task Force and Core Team Lead*)**
Executive Director, UCOP Operations
- **Steve Murray**
Director, Building Administrative Service Center
- **Nancy Pluzdrak**
Executive Director, UCOP Human Resources
- **Ken Smith**
Executive Director, Environment, Health & Safety

Re-Opening: Where Are We Now?

All individuals living in the **State of California** are currently ordered to stay home or at their place of residence, **except for permitted work, local shopping or other permitted errands, or as otherwise authorized**

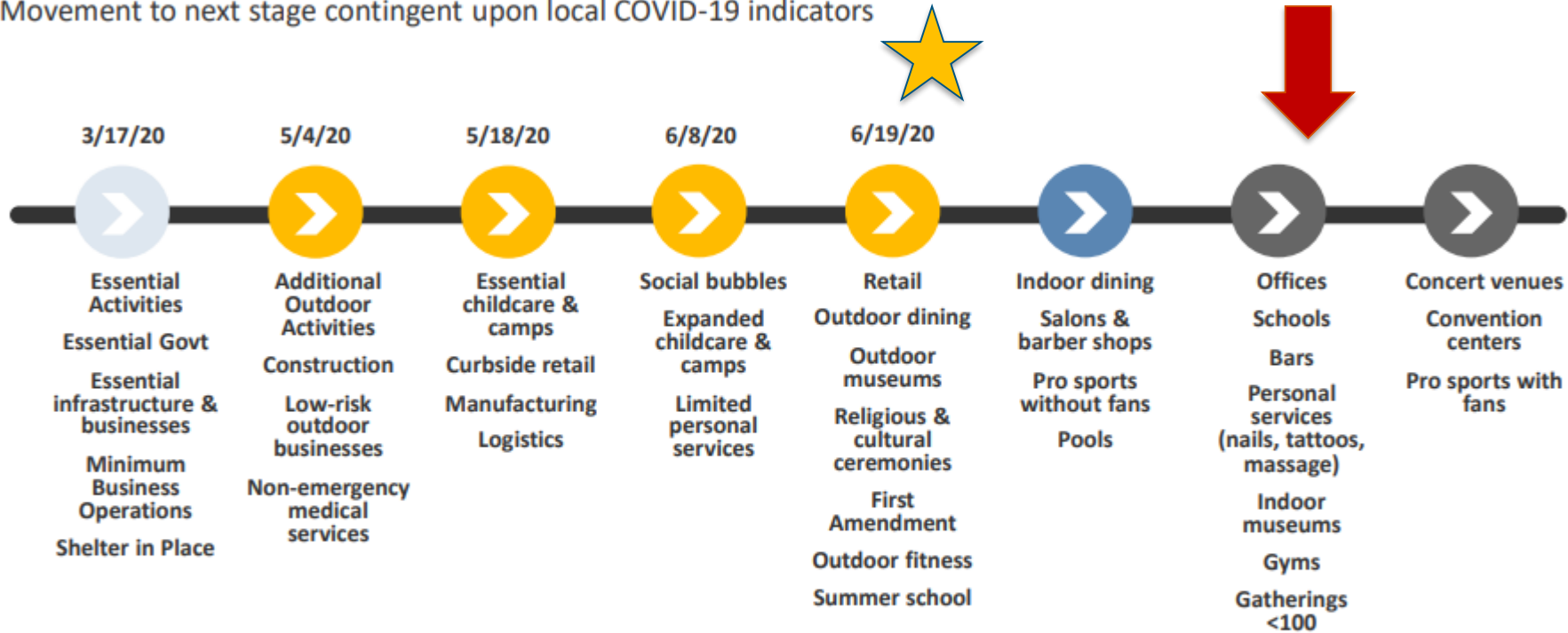
- Defined stages 1 through 4
- Re-opening in stages, but with a “dimmer switch” approach
- Sectors within each stage are re-opening, evaluated, and adjusted
- Counties can apply for variances to move deeper into stages
- County order can be more restrictive than state orders, but not more relaxed



Re-Opening: Alameda County

Alameda County Reopening Plan: **Paused 6.29.20**

Movement to next stage contingent upon local COVID-19 indicators



Face Coverings, Physical Distancing, and Site Specific Protection Plans Required – Stay in your Community

Re-Opening: Riverside County



Re-Opening: Sacramento and Washington DC

Both areas in Phase 2

- Continuing remote office work wherever possible



UCOP Office Status

- **Required COVID-19 protocols**
- **Occupancy level 1 — limited on-site operations**
- **Prepared for occupancy level 2 — select and elect (on-hold)**
 - COVID-19 protocols
 - Worksite specific modifications
 - Employee awareness
 - Employee wellness
 - Culture & connectivity
- **“Agile plans” — on-going response and revisions of protocols**
- **Gradual, phased, responsive transition to/from on-site work**

UCOP COVID-19 Required Protocols

Five key actions everyone must take

1. Practice physical distancing
2. Wear face-coverings required
3. Complete UCOP Screen symptom survey
4. Practice thorough hand-hygiene
5. Raise awareness and accountability

Additional measures

- Signage and physical distancing marking throughout buildings
- Restricting elevator capacity and usage
- Limiting number of staff in buildings and on floors
- Limiting number of staff in shared use spaces, restricting kitchen use
- Cleaning high-touch surfaces
- Providing appropriate PPE, including face coverings, hand sanitizer, and wipes

UCOP COVID-19 Incident Response and Case Investigations

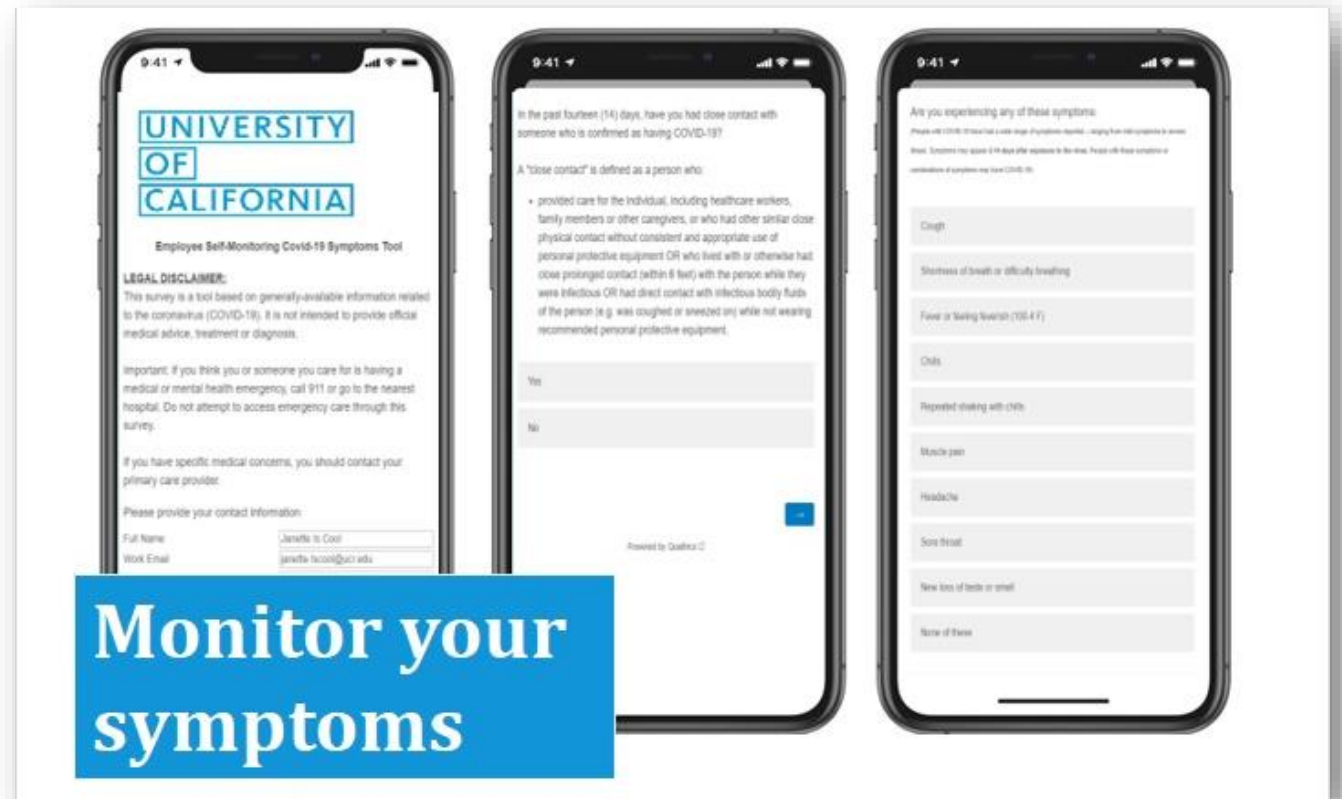
- Incident response protocols under revision in response to latest developments
- Implementation of Epidemiological Case Investigation process and coordination
- Positive cases at UCOP

Source: The Government of the District of Columbia | June 23, 2020 | https://coronavirus.dc.gov/sites/default/files/dc/sites/coronavirus/page_content/attachments/06152020_COVID-19_DC_Health_Guidance_for_Office_Building_Reopening.pdf

UCOP Screen – Required Effective July 20, 2020

Symptom Screening Survey UCOP Screen

- Required to enter any UCOP facility effective July, 20, 2020
- You should not enter a UCOP facility if you are experiencing any COVID-19 symptoms:
 - Fever
 - Chills or shaking
 - Cough
 - Shortness of breath or difficulty breathing
 - Loss of taste or smell
 - Sore throat
 - Runny nose/sinus congestion
 - Diarrhea
 - Muscle pains or body aches
 - Headache
 - Unusual fatigue
 - Eye redness with or without discharge
 - Nausea or vomiting



UCOP COVID-19 Training – Required by August 31

Online Training

UCOP Guidance on Coronavirus and On-Site Operations

- Required for all UCOP staff
- Deadline to complete is **August 31, 2020**
- **Highly recommend** that staff participating in move activities or currently working on-site take the training within 2 weeks



Employee Wellness and Self-Care

Ergonomics Equipment Request

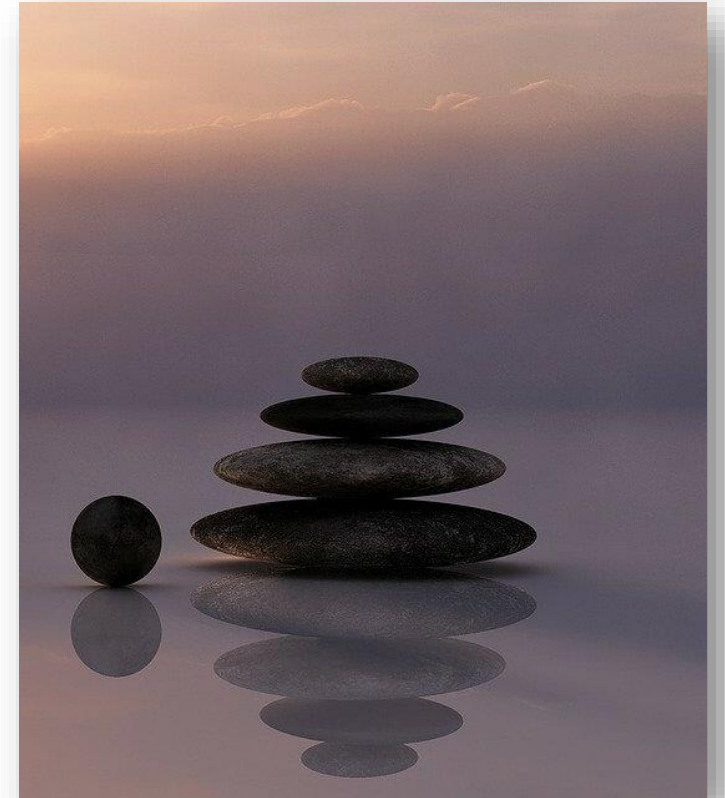
- Contact UCOP-COVID19-Response@ucop.edu for instructions

FSAP Resources

- UCSF provides Faculty and Staff Assistance Program (FSAP) services for UCOP employees
- Webinar series: every other Friday on mental well-being topics. Register on UC Learning Center

Resources for Your Mental Well-being

- Mindfulness classes offered through UC Learning Center
- Resources covering working remotely, team building, managing remote teams, well-being and self-care, and organization-wide activities. Visit the Culture and Connectivity website www.ucop.edu/ucop-operations/culture-and-connectivity



Questions?

UNIVERSITY OF CALIFORNIA

Thank you!
Next session: August 18, 2020

UNIVERSITY
OF
CALIFORNIA

