Welcome!

- We will get started in a few minutes
- **Please MUTE** your audio throughout the presentation
- **Use CHAT** to ask questions to ‘Everyone.’ If we don’t get to your question or we need to follow up after the presentation, open questions and items will be addressed in follow up communications.
UCOP COVID-19 Response
Open Forum
July 21, 2020
Topics

- Introductions – UCOP COVID-19 & Return to On-site Operations Core Team
- Re-Opening – Where Are We Now?
- UCOP Office Status
- UCOP COVID-19 Required Protocols
- Incident Response and Case Investigation
- New Protocol Requirements – UCOP Screen, Required COVID-19 Training
- Employee Wellness and Self-Care
- Q&A
Introductions: UCOP COVID-19 & Return to On-Site Operations Task Force – Core Team

Speakers
• **Thera Kalmijn**
  Executive Director, UCOP Operations
• **Nancy Pluzdrak**
  Executive Director, UCOP Human Resources
• **Ken Smith**
  Executive Director, Environment, Health & Safety
• **Steve Murray**
  Director, Building Administrative Service Center
• **Carrie Frandsen**
  Director, Systemwide Enterprise Risk Management

Core Team Members
• **Heather Baptista**
  Project and Communications Analyst, UCOP Operations
• **Jordan Cathey**
  Director of Operations, UC Health
• **Carrie Frandsen**
  Director, Systemwide Enterprise Risk Management
• **Francesca Galarraga**
  Org Consultant, Culture, Engagement, Diversity and Inclusion
• **Thera Kalmijn (Task Force and Core Team Lead)**
  Executive Director, UCOP Operations
• **Steve Murray**
  Director, Building Administrative Service Center
• **Nancy Pluzdrak**
  Executive Director, UCOP Human Resources
• **Ken Smith**
  Executive Director, Environment, Health & Safety
Re-Opening: Where Are We Now?

All individuals living in the **State of California** are currently ordered to stay home or at their place of residence, except for permitted work, local shopping or other permitted errands, or as otherwise authorized.

- Defined stages 1 through 4
- Re-opening in stages, but with a “dimmer switch” approach
- Sectors within each stage are re-opening, evaluated, and adjusted
- Counties can apply for variances to move deeper into stages
- County order *can be more restrictive* than state orders, but not more relaxed

![Stage Diagram]

**STAGE 1:** Safety and preparedness

**STAGE 2:** Lower-risk workplaces

**STAGE 3:** Higher-risk workplaces

**STAGE 4:** End of Stay Home Order
Re-Opening: Alameda County

Alameda County Reopening Plan: Paused 6.29.20
Movement to next stage contingent upon local COVID-19 indicators

3/17/20
Essential Activities
Essential Govt
Essential infrastructure & businesses
Minimum Business Operations
Shelter in Place

5/4/20
Additional Outdoor Activities
Construction
Low-risk outdoor businesses
Non-emergency medical services

5/18/20
Essential childcare & camps
Curbside retail
Manufacturing Logistics

6/8/20
Social bubbles
Expanded childcare & camps
Limited personal services

6/19/20
Retail
Outdoor dining
Outdoor museums
Religious & cultural ceremonies
First Amendment
Outdoor fitness
Summer school

Indoor dining
Salons & barber shops
Pro sports without fans
Pools

Offices
Schools
Bars
Personal services (nails, tattoos, massage)
Indoor museums
Gyms
Gatherings <100

Concert venues
Convention centers
Pro sports with fans

Face Coverings, Physical Distancing, and Site Specific Protection Plans Required – Stay in your Community
Re-Opening: Riverside County

STATEWIDE REOPENING STAGES

STAGE 1
- Statewide Stay-at-Home Order
- Essential Workforce

STAGE 2
- Curb-side Retail Manufacturers
- Logistics
- Childcare for those outside of the essential workforce
- Office-based businesses (telework remains strongly encouraged)
- Select services: car washes, pet grooming, and landscape gardening
- Outdoor museums, and open gallery spaces and other public spaces with modifications

ACCELERATED STAGE 2
- Destination retail (retail stores), including shopping malls and swap meets
- Dine-in restaurants (other amenities, like bars or gaming areas, are not permitted in Stage 2)
- Schools with modifications

STAGE 3
- Personal care industry, including hair salons, nail salons, tattoo salons, gyms
- Movie theaters
- Sporting events without live audiences
- In-person religious services (churches and weddings)

STAGE 4
- Ending Statewide Stay-at-Home order
- Concert venues
- Sporting events with live audiences
Re-Opening: Sacramento and Washington DC

Both areas in Phase 2

- Continuing remote office work wherever possible
UCOP Office Status

• Required COVID-19 protocols
• Occupancy level 1 — limited on-site operations
• Prepared for occupancy level 2 — select and elect (on-hold)
  – COVID-19 protocols
  – Worksite specific modifications
  – Employee awareness
  – Employee wellness
  – Culture & connectivity
• “Agile plans” — on-going response and revisions of protocols
• Gradual, phased, responsive transition to/from on-site work
Five key actions everyone must take

1. Practice physical distancing
2. Wear face-coverings required
3. Complete UCOP Screen symptom survey
4. Practice thorough hand-hygiene
5. Raise awareness and accountability

Additional measures

- Signage and physical distancing marking throughout buildings
- Restricting elevator capacity and usage
- Limiting number of staff in buildings and on floors
- Limiting number of staff in shared use spaces, restricting kitchen use
- Cleaning high-touch surfaces
- Providing appropriate PPE, including face coverings, hand sanitizer, and wipes
UCOP COVID-19 Incident Response and Case Investigations

• Incident response protocols under revision in response to latest developments
• Implementation of Epidemiological Case Investigation process and coordination
• Positive cases at UCOP
Symptom Screening Survey

UCOP Screen

• Required to enter any UCOP facility effective July, 20, 2020

• You should not enter a UCOP facility if you are experiencing any COVID-19 symptoms:
  - Fever
  - Chills or shaking
  - Cough
  - Shortness of breath or difficulty breathing
  - Loss of taste or smell
  - Sore throat
  - Runny nose/sinus congestion
  - Diarrhea
  - Muscle pains or body aches
  - Headache
  - Unusual fatigue
  - Eye redness with or without discharge
  - Nausea or vomiting
Online Training

UCOP Guidance on Coronavirus and On-Site Operations

• Required for all UCOP staff
• Deadline to complete is **August 31, 2020**
• **Highly recommend** that staff participating in move activities or currently working on-site take the training within 2 weeks
Employee Wellness and Self-Care

Ergonomics Equipment Request

- Contact UCOP-COVID19-Response@ucop.edu for instructions

FSAP Resources

- UCSF provides Faculty and Staff Assistance Program (FSAP) services for UCOP employees
- Webinar series: every other Friday on mental well-being topics. Register on UC Learning Center

Resources for Your Mental Well-being

- Mindfulness classes offered through UC Learning Center
- Resources covering working remotely, team building, managing remote teams, well-being and self-care, and organization-wide activities. Visit the Culture and Connectivity website www.ucop.edu/ucop-operations/culture-and-connectivity
Questions?
Thank you!

Next session: August 18, 2020