


LinkedIn Learning Challenge: Productivity Pointers

July 16 - 31, 2024



Pro Tip: Block off 10 mins at the start of your day to complete the challenge activity.

Monday	Tuesday	Wednesday	Thursday	Friday
	Manage Energy, Not Time (2m 24s)	Strategies to Accomplish More (1m 25s)	The Ultimate Superpower (1m 58s)	Making Sense of Your Workflow (3m 46s)
Why Working Harder Isn't Working (3m 8s)	Making Hard Decisions about Priorities (1m 34s)	Attention Practices (4m 10s)	Prioritize Your Time and Attention (3m 7s)	Activity: Block off time each day next week to read and respond to emails
Ways to Get in "The Zone" and Get Things Done (2m 48s) Optimizing for Peak Productivity (2m 49s)	Five Steps to Finding Your Own Success (2m 19s)	Pairing Energy with Your To-Do List (2m 54s) Activity: Before signing off today, make a list of the big things you want to focus on tomorrow.		