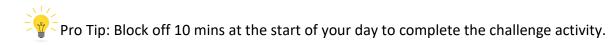
## LinkedIn Learning Challenge: Productivity Pointers July 16 - 31, 2024



Monday	Tuesday	Wednesday	Thursday	Friday
	<u>Manage Energy, Not Time</u> (2m 24s)	Strategies to Accomplish More (1m 25s)	<u>The Ultimate Superpower</u> (1m 58s)	<u>Making Sense of Your</u> <u>Workflow</u> (3m 46s)
<u>Why Working Harder Isn't</u> <u>Working</u> (3m 8s)	<u>Making Hard Decisions about</u> <u>Priorities</u> (1m 34s)	<u>Attention Practices</u> (4m 10s)	Prioritize Your Time and <u>Attention</u> (3m 7s)	Activity: Block off time each day next week to read and respond to emails
<u>Ways to Get in "The Zone"</u> <u>and Get Things Done</u> <u>(2m 48s)</u> <u>Optimizing for Peak</u> <u>Productivity</u> (2m 49s)	<u>Five Steps to Finding Your</u> <u>Own Success</u> (2m 19s)	Pairing Energy with Your To- Do List (2m 54s) Activity: Before signing off today, make a list of the big things you want to focus on tomorrow.		

